

CONSTRUCTION SITE SUPERVISOR

Habitat for Humanity of Marion County, Inc.

Description: Responsible for all aspects of the job site, including construction activity and volunteer engagement on the site. Works under the direction of the Construction Manager.

Employee Status: Full-time, Exempt after 60 days

Direct Reports: Construction Manager

Responsibilities:

Construction

- Perform all hands-on construction tasks for the house, per the weekly schedule by the Construction Manager, including wall layout, all framing and finishes. Must be flexible as schedules change.
- Train and lead Partner Families and volunteers through the construction tasks and appropriate safety measures for each build day.
- Review volunteer work at the end of the day and make needed corrections for any work below acceptable standards. Ensure work is accomplished in accordance with approved permits and construction plans.
- Plan ahead with the Construction Manager to schedule and coordinate material package orders/deliveries. Plan for appropriate materials and tools for volunteer days.
- Suggest to the Construction Manager any potential changes in building practices and/or materials to increase efficiency and/or cost savings.

Volunteers and Partner Families

- Train and lead Partner Families and volunteers through construction tasks and appropriate safety measures for each build day. Identify any leaders to assist with the day's tasks.
- Treat Partner Families and volunteers with respect and dignity. Strive to make their construction involvement meaningful and enjoyable no matter what level of construction knowledge they have.
- Understand what contributes to successful volunteers and ensure that they have a consistently positive and encouraging environment thus motivating them to return.
- Communicate with the Family Partners and volunteers in a respectful, clear and timely manner.
- Assist in identifying volunteer positions/needs not currently filled. Identify volunteers for appropriate tasks that day.
- Communicate with the Construction Manager and Volunteer Coordinator regarding the need for volunteers and the size of the group for that build day.

Other Duties as Assigned by the Construction Manager

Required Skills / Experience / Physical Requirements:

- Have a knowledge and experience with constructions tasks, especially carpentry/framing. Be teachable and open to learn from other team members.
- Have a knowledge of basic site safety requirements as outlined by OSHA. You will be required to take the Competent Person online training as offered by Habitat for Humanity International.
- Understanding team building is a real plus.
- Must be willing to be a part of a team. Be a good listener and be able to engage in thoughtful discussions.
- Must be able to take instruction as schedules tend to be flexible.
- Should have a Christ-centered approach to leadership. Foul language will not be tolerated.
- Must be willing to understand the big picture of Habitat for Humanity of Marion County and that construction is only a part of the larger goal.
- Be able to lift 50 lbs. Work will require climbing ladders, considerable standing, bending and kneeling, and reaching in awkward and tiring positions.
- Must pass a Criminal Background Check, Drug Screening, and Sexual Offender Check.